



## **PROTECTION COORDINATOR**

### **About the job**

The Italian Council for Refugees (CIR) is presently looking for a highly qualified and experienced Protection Coordinator to supervise all Protection-related activities for our operations in Libya and Tunisia.

The position is based in Tunis with regular travel to Medenine and other areas of interventions of CIR in Tunisia. Occasional missions to Libya will be required.

### **Overall purpose of the role:**

Under the supervision of the Country Director, the Protection Coordinator will be responsible for the quality of CIR activities in Libya and Tunisia. This will include: coordinating Protection Mainstreaming activities carried out by the Protection Officers both in CDCs and mobile units, supporting the team in the preparation of timely and accurate data analysis and reporting, carrying out advocacy actions with local authorities and donors, supporting monitoring and evaluation activities, ensuring that all activities on the field are carried out according to UNHCR SOPs, delivering on-the-job trainings on legal and protection aspects.

### **Main duties and Responsibilities of the role**

- Together with the Country Director and the Project Managers, contribute to the definition of the operational strategy of CIR in North Africa;
- Support the Project Managers in the implementation of all Protection-related activities by providing technical guidance;
- Contribute to data analysis and monthly reporting;
- Organize regular field visits to monitor the activities and ensure that implementation is done according to CIR strategy and donors' SOPs;
- Support in the preparation of research material related to Protection if needed;
- Organize and deliver on-the-job trainings for all CIR staff;
- Take part in all Protection-related working groups, meetings and workshops;
- Carry out advocacy actions on CIR activities in Libya and Tunisia.

### **Essential minimum qualifications and professional experience required**

- Education: Advanced University degree in Law, International Law, Political Sciences or related field with good knowledge of International Refugee, Human Rights and Humanitarian Law.
- Job Experience: Four to five years of relevant professional experience of which 3 years experience in project management in an INGO or UN agency.
- Languages: Fluent English and French and desirable good level of Arabic;
- Experience in protection, profiling, counseling, legal and social assistance.
- Technical knowledge and experience working in volatile contexts;



- Demonstrated capacities in leadership, initiative, communication, coordination and in working in a multicultural staffing context;
- Demonstrated record in collaborating, networking and negotiating with authorities, UN agencies, donors and other NGOs;
- Excellent and proven writing skills;
- Good analytical and problem solving skills;
- Ability to work independently and under pressure in a remote environment;
- Diverse field experience, in particular in an African context, is desirable; Previous experience in Tunisia is an advantage.

### **Conditions – We offer**

- Contract: Fixed-term position
- Contract length: 10 months
- Start date: As soon as possible
- Duty Station: Tunis
- Designation of Duty Station: Family duty Station

### **Application process**

All applicants must send a cover letter and an updated CV (no longer than four pages) in French or English to [hr@cir-onlus.org](mailto:hr@cir-onlus.org).

**Closing date for applications: Tuesday March 20<sup>th</sup> 2018 at midnight.**

For further information about the Italian Refugee Council, please consult our website [www.cir-onlus.org](http://www.cir-onlus.org)

Salary and conditions will be in accordance with Italian Council for Refugees 's Terms of Employment for Expatriates.